Approved For Release 2008/12/15 : CIA-RDP67B00074R000500220002-7

DFD-1467-62

6 March 1962

PAYMENT PLAN FOR CONTRACT NO. NB-490 - ITEK LABORATORIES

All payments to the ITEK Laboratories, Lexington, Mass., pursuant to Contract No. NB-490, including interim and final payments for work and services performed for which vouchers have been submitted, will be accomplished as follows:

1. Interim and final vouchers submitted by the ITEK Laboratories will be certified for payment by the Comptroller.

2. Interim and final vouchers submitted by the ITEK Laboratories will be approved by the Contracting Officer.

3. U.S. Treasury Checks will be drawn in the amounts of authorized payment by the on-site representative of the Chief Disbursing Officer, payable to the First National Bank of Boston, and mailed with a sterile form showing the appropriated contract number and invoice (voucher) number(s) for which the check is in payment.

4. Checks will be transmitted to the ITEK Laboratories in double envelopes. The outer envelope will be addressed to:

STAT

[redacted]

Needham Heights 94, Massachusetts

The return address will read:

STAT

[redacted]

Washington 13, D. C.

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The inner envelope will be marked: To be opened by [redacted] STAT

CONCURRENCES:

SIGNED

[redacted]
Contracting Officer, DPD — 3/7/62 Date STAT

[redacted]
Security Officer, DPD — 3/8/62 Date STAT

[redacted]
Comptroller, DPD — March 12, 1962 Date STAT

CS/DPD-DD/P: [redacted]:ccc STAT
Distribution:
Cy 1 - CS/DPD BB-450
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3 - SECUR/DPD
4 - RI/DPD

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